

Barclay Public Library District
Board of Trustees Meeting Minutes
220 S. Main Street Warrensburg, IL
Monday, May 18, 2026 – 6:00 P.M.

Officer Elections: A motion was made by Jean Munson to have Laura Philips serve as President with a second by Evelyn Deverell. All Aye 7-0

A motion to nominate Katherine Brodbeck for Treasurer was made by Jean M. and seconded by Gary Horvath. All Aye 7-0

Laura P. made a motion to nominate Jean Munson to serve as Vice President with a second by Katie Leonard. All Aye 7-0

A motion to nominate Karen Edgecombe for Secretary was made by Evelyn D. and seconded by Gary H. All Aye 7-0

Roll Call: Jean Munson, Laura Philips, Katie Leonard, Katherine Brodbeck, Gary Horvath, Evelyn Deverell, Karen Edgecombe and Lacey Wright, Director

Remarks from the Public: None

Bills: A motion to approve the April bills was made by Jean M. and seconded by Evelyn D. All Aye 7-0

Treasurer's Report: The report will be filed for audit.

Secretary's Minutes: Jean M. made a motion to approve the minutes with a second by Katie L. All Aye 7-0

Director's Report

- Envisionware PC Reservation Software has been installed and is working well.
- The Community Garden project is complete and up and growing. It's been a true community project! Garden-related projects for all ages are scheduled for the summer coordinating with the Summer Reading Program theme, "Plant a Seed, Read."
- Peerless completed cleaning the house and garage property. Exit signs, emergency lights and smoke detectors have been purchased and are awaiting installation by the electrician. We are waiting for the ADA consultant to go over necessary improvements.
- Friends of the Library raised over \$1,000 with the recent Book & Bake Sale. Membership is at the highest level since 2019. They have generously donated \$3,000 toward the Summer Reading Club programming and activities.
- Staff member Kailee Bryson has resigned effective May 31, 2026. The current staff will share adult programming responsibilities for the summer. Staff evaluations will be carried out in the next 3 weeks.

Library Services & Community Outreach

- Five community members participated in the community cleanup event. We will reach out to area businesses and organizations to try to increase participation for future events.
- The library hosted a Baby Talk Program Field Trip. They learned about library services, etc. and participated in age-appropriate activities.
- The library staff participated in the Special Olympic Track & Field Event on May 9th at Warrensburg-Latham High School.
- Summer Reading Club plans are complete with materials distributed to WL and Sangamon Valley elementary students. Weekly programs and activities are scheduled for the summer.

Business

- A motion was made to approve the Working Budget Amendment by Katherine B. with a second by Katie L. All Aye 7-0
- A motion to approve the .02% Building & Maintenance Ordinance FY 2026-27-1 was made by Katherine B. with a second by Evelyn D. All Aye 7-0
- A motion was made by Katherine B., seconded by Evelyn D. to approve that the .02% Building & Maintenance Public Notice Ordinance FY 2026-27-1 be in the newspaper. Roll Call 7-0
- The Building Maintenance Committee report was discussed. The consensus was to maintain things as they are with no major changes for now.
- The Director Evaluation process was discussed, and the evaluations are to be completed by June 1st. Please read the evaluations prior to the June meeting. Lacey will have a report on the personnel evaluations for us before the June meeting.
- Committee Assignments are as follows:
Finances & Personnel: Gary H., Katherine B., Evelyn D.
Building & Grounds: Karen E., Katie L., Gary H.
Long Range Planning & Policy: Jean M., Laura P., Katherine B.
Collection Reconsideration: Karen E., Katie L., Laura P.
A motion was made by Gary H. to approve the Committee Assignments with a second by Jean M. All Aye 7-0
- A motion to adjourn the meeting at 7:05 p.m. was made by Gary H. and seconded by Katherine B. All Aye 7-0

Dates to Remember- Monday, June 15, 2026 -Next Board Meeting at 6:00 p.m.; Personnel Committee at 5:15 p.m.

Karen Edgecombe