

BARCLAY PUBLIC LIBRARY DISTRICT

BOARD OF TRUSTEES AGENDA

220 S. Main St. Warrensburg, IL

Monday, April 20, 2026 – 6:00 P.M.

Meeting called to order at 6:00 p.m. by Jean Munson, President.

Roll Call: Jean Munson, Laura Philips, Katie Leonard, Katherine Brodbeck, Gary Horvath, Evelyn Deverell, Karen Edgecombe and Lacey Wright, Director

Remarks from the Public: None

Bills: Motion by Laura P. and seconded by Katherine B. to approve the March bills. Roll Call- All Aye 7-0

Treasurer's Report: The reports for February and March will be filed for audit.

Secretary's Minutes: A motion to approve the March minutes was made by Laura P. and seconded by Gary H.

Director's Report

- Envisionware PC Reservation software was recommended by the IT rep from Lazerware. We will be getting the Small Library package with the annual subscription fee of \$1,195.00. Lacey hopes to have it installed before school is out.
- A new dishwasher was purchased and installed on April 6th. It will be put to good use by the Coffee Club as well as the new Cook A Book Club.
- Memorials have been received in memory of Gloria Parton. Lacey will meet with the family as to their thoughts on the use of the money. Putting it into Pyrlle's Legacy Fund is a possibility.
- Raised beds have been ordered for our new Community Garden. We're planning to start the week of May 4th and Valerie Green and Wanda Timmons will be helping us.
- The Security Grant has been applied for, and we should know the result in June.
- House Update: Peerless cleaned the carpets, garage walls and ceiling on April 9th. They will clean the ductwork on April 28th. Lacey has a consultation scheduled with an ADA consultant about a ramp and handrails. She also plans to have Getz Fire Equipment install smoke alarms, exit signs and fire extinguishers. The goal being to be able to use the living room area for library small group activities very soon.
- The staff has been working on weeding our collections to discard unused or irrelevant materials. These will be put in the Book & Bake Sale this month.

- The Little Free Libraries being made by Jason Wittig are almost done and we hope to have them all installed before summer.
- The missing Roku streaming stick has been returned with the assistance of the Warrensburg Police Department.

Library Services & Community Outreach

- The library is hosting a Community Cleanup Day on May 2nd at 9:00 a.m. We will provide litter grabbers and gloves to the volunteers.
- The library will be helping with the Special Olympics track event at WLHS on May 9th, 9 a.m. –2 p.m. We will help in the Special Events area with the craft and activity tables. There will also be a library table with prizes and information about our library services.
- The Friends of the Library Book & Bake Sale is April 23rd, 24th & 25th.
- Summer Reading Club plans are underway with class visits scheduled for May.

Business

- 3rd Quarter Financial Report was reviewed. Rezoning the house as well as combining the parcels of land was discussed.
- The Working Budget Amendment was tabled for next month.
- A motion to approve the Errors and Omissions Resolution FY2025-26-3 was made by Gary H. and seconded by Laura P. All Aye 7-0
- A motion to approve the revised Collection Management Policy was made by Katherine B. with a second by Katie L. All Aye
- The Director's Evaluation Process was discussed. It needs to be done in a form that allows everyone's comments to be combined more easily.
- The Personnel Committee will meet at 5:15 p.m. prior to the June Board Meeting. Those on the committee are Katherine B., Gary H. and Evelyn D.
- The Building & Grounds Committee will meet at 5:00 p.m. on May 18th before the May Board Meeting. Katie L., Gary H. and Karen E. are on the committee.
- A motion to adjourn the meeting at 7:08 p.m. was made by Gary H. with a second by Laura P.

- **Dates to Remember**

Next Board Meeting, Monday, May 18, 2026, 6:00 p.m.

Respectfully submitted,

Karen Edgecombe